

The Regular meeting of the Abbeville Harbor & Terminal District of Commissioners was held at 5 P.M. Tuesday December 19, 2023 at the Abbeville Harbor & Terminal District office.

President Patrick Duhon called the meeting to order with roll call.

Commissioners present:	Carlton Campbell, Patrick Duhon, Wayne LeBleu, Jimmie Steen
Commissioners absent:	Tim Creswell, Bud Zaunbrecher
Executive Director absent:	Jay Campbell
Director of Development present:	Nick Gautreaux
Secretary present:	Cheryl Broussard
Engineers present:	Brian Primeaux, Kim Touchet
Legal Advisor present:	Roger E. Boynton

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Jimmie Steen and unanimously carried to accept the minutes of the November 28, 2023 Regular Meeting.

President Patrick Duhon asked for any public comments on the 2024 Proposed Budget. There were no public comments on the 2024 Proposed Budget.

President Patrick Duhon asked for any public comments on Agenda items listed. There were no public comments.

Director of Development Nick Gautreaux reported that all the Commissioners have completed their Financial Disclosure, Ethics Training and Sexual Harassment Training.

Director of Development Nick Gautreaux reported on the Statewide Agreed-Upon Procedures stating that we need to add Act No. 393 Americans with Disabilities Act Handicap Accessible Policy which would allow anyone with a disability to call us if they need accessibility to enter for meetings.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Carlton Campbell and unanimously carried to move that the Commissioners of the Harbor& Terminal District formally adopt the Accessibility Policy, and authorize amendments as needed to ensure ongoing compliance with State and Federal regulations effective January 1, 2024.

Director of Development presented the 2024 Proposed Budget.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to move that the governing body of the Abbeville Harbor & Terminal district formally ratify the proposed budget plan for the fiscal year of 2024.

Director of Development Nick Gautreaux informed the Commissioners about submitting a late Capital Outlay Request for Rub Rail and Bumper Damages at the Port of Vermilion. Engineer Kim Touchet reported on the Rub Rail and Bumper damages at the Port of Vermilion. The Commissioners discussed this.

December 19, 2023

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Jimmie Steen and unanimously carried to move that the Abbeville Harbor & Terminal District formally designate Primeaux and Touchet and Associates to seek funding for the repair of all bulkhead damages. This includes submitting a late request through Capital Outlay to the Legislature for the fiscal year 2024-25 and pursuing any other grant opportunities available to the Port.

President Patrick Duhon stated he would temporarily skip over Items 6,7 and 8 and move over to items Item 9 to discuss Proposed Changes to Marine Access Fees and Annual Parking Fees.

Director of Development Nick Gautreaux stated he had checked out Twin Ports who are charging \$5.00 and \$100 for their annual pass, Don's Boat Landing is charging \$5.00 and \$150 for their annual pass.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Carlton Campbell and unanimously carried to table this and take it up at the January meeting.

Engineer Kim Touchet stated they do not have enough data to discuss the North Slip Dredging at the Port of Vermilion and would request postponing until the January meeting after they have checked the depth and quantities.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen to approve the following invoice.

Primeaux, Touchet and Associates, L.L.C. – Invoice 23-144	\$1,720.00
---	------------

Old Business: Director of Development Nick Gautreaux informed the Commissioners the cost of the Security Cameras is approximately \$11,000 - \$13,000. I will be getting one more bid.

Director of Development Nick Gautreaux informed the Commissioners about the recording system for the meetings. Mr. Gautreaux said there is an Artificial Intelligence digital recording system which would do the transcription. Mr. Gautreaux would have to get the software and web camera and the digital recording part which would cost approximately \$5,000 total.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize Director of Development Nick Gautreaux to proceed with purchasing the digital recording and software with a budget of \$5,000.

The Commissioners discussed the Security system for the District Office.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize Director of Development Nick Gautreaux to continue research on the

Page 3

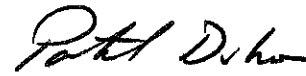
December 19, 2023

Security System for the Abbeville Harbor & Terminal District office entrance and Senator Hensgens and Representative Bourriague entrance doors and security cameras for the entire building.

There being no further business to come before the Board it was moved by Commissioner Wayne LeBleu and seconded by Commissioner Jimmie Steen the meeting was adjourned.



BUD ZAUNBRECHER
SECRETARY-TREASURER



PATRICK DUHON
PRESIDENT